Office of Student Affairs

International Travel Policy

Valid for all international travel from January 1, 2015

Introduction

The School of Medicine recognizes that many of our students travel outside of the US for personal, family and individual reasons. This policy is not intended to govern these personal trips.

However, many students also travel internationally as a medical student, representing the University and School of Medicine, and it is this type of travel that this policy covers.

Important Points

1. The International Health Program MUST be notified of all international travel in which a student is affiliated with NYU SoM in any capacity, for all or part of the travel, for any duration of time, to anywhere outside of the United States.

   This includes student travel for work, research, service, observation or volunteering, for credit or no-credit, with or without school funding, with SoM faculty, NYU faculty from outside the SoM, non-NYU faculty, or with non-academic organizations.

2. Students traveling outside the US are required to register with NYU Traveler. The NYU Traveler system (WorldCue) is for all members of the NYU community and provides a 24-hour monitored direct line to NYU Public Safety.

3. Students traveling outside the US and holding a US passport are required to register with the US State Department, at STEP, the Smart Traveler Enrollment Program.

4. Students traveling outside the US for longer than 2 weeks are required to purchase international health insurance through NYU’s group access to HTH Worldwide. The plan covers any doctor’s visit or prescription medication required while traveling, and also includes emergency medi-vac coverage in the case of an emergency. The International Health Program will provide details and the group access code upon request.
If students can provide proof that they are covered in their destination country for more than emergency room visits, this requirement may be waived and they can travel on their own insurance coverage.

5. Students are also required to complete a “Student Information Form” providing the Office of Student Affairs with their flight details and an emergency contact.

6. The International Health Program and the Office of Student Affairs advises students not to travel to locations with a current State Department Travel restriction, and/or a CSAR rating above 3, and reserves the right to restrict travel for which academic credit or funding is requested. Exceptions may be made on a case-by-case basis, depending on the political and social stability at the time of travel.

There are different application forms available through the International Health Program to receive credit or funding for certain types of international academic experiences. Please contact the International Health Program at ihp@nyumc.org with any questions.