



Office Use Only

Department of Real Estate Development and Facilities (RED+F)

NYULMC Housing: One Park Avenue, 10th Floor, New York, NY 10016 housing@nyumc.org • tel: 212 263 5025

POST-DOCTORAL FELLOW HOUSING APPLICATION

Please submit this form to the Post-Doctoral office via email to postdochoosing@nyumc.org. Please complete and print all information.

DATE EMPLOYMENT BEGINS (M/D/Y) REQUESTED HOUSING START DATE (M/D/Y) **Is this request for a housing transfer?** Yes No

FAMILY NAME/LAST NAME GIVEN NAME/ FIRST NAME

MAILING ADDRESS CITY STATE COUNTRY POSTAL/ZIP CODE

Email Address: Telephone ()

Department Name of Principal Investigator

Please check one: Single (one adult) Couple with no Children (two adults)* Family with Children*

Names of documented additional residents who will occupy the apartment (excluding the applicant)*

*Please refer to the following Couples/Family Housing Policy for required documents. Applications for couples/family housing will not be considered without the required documentation.

Preferred rental price: Up to \$/month

Housing Location Preferences: (rank order)

1. 2. 3.

Do you have a pet? If yes, specify breed and weight: NOTE: PETS ARE NOT PERMITTED IN ALL BUILDINGS

NYU Langone Medical Center, including its residential buildings, is a no-smoking facility.

Applicants may use this space or the reverse side to provide additional information regarding the application.

I warrant and represent the accuracy of the information I have provided in this application or in any report by me concerning my household composition, employment status, personal information, or any other matters. The information I have provided on this form shall be an addendum to my housing lease ("Lease"). It shall be deemed a material violation of my Lease, if any statement or information provided by me shall prove to be false, or should I fail to report changes or corrections. If I am applying for Couples/Family housing, I, the undersigned, declare I am eligible to reside in NYU Langone Medical Center Couples/Family Housing and that I share a qualifying relationship as defined by the Policy on Couples/Family Housing and as evidenced by marriage or domestic partnership. I have attached the required documentation. I attest that each household member made part of my application qualifies under the Policy on Couples/Family Housing and each resides with me. I understand that Couples/Family Housing will be allocated under the guidelines overseen by the Real Estate and Housing division.

SIGNATURE DATE

Policy on Couples/Family Housing

Couples/Family housing may be available to NYULMC students, postdoctoral trainees (postdoc), house staff, and nurses, and their spouses, domestic partners, and minor dependents.

MEETING COUPLES/FAMILY HOUSING CRITERIA THROUGH MARRIAGE

- A. A couple who presents a valid marriage certificate is eligible to apply for family housing.
- B. Engagement to be married does not qualify applicants for family housing, unless the applicant meets family housing criteria through domestic partnership.

DOMESTIC PARTNERSHIP CRITERIA FOR COUPLES/FAMILY HOUSING

Domestic partners are defined as two individuals who live together in a long-term relationship with an exclusive, mutual commitment similar to that of marriage, in which the partners agree to be responsible for each other's welfare and obligations. *NYC domestic partnership information:* Please visit the following website:

http://www.cityclerk.nyc.gov/html/marriage/domestic_partnership_reg.shtml

To apply for NYULMC couples/family housing, domestic partners must fulfill both the following requirements:

1. Current New York residents must have a New York City Domestic Partnership Agreement at the time of application. Those from outside New York City must present to the Housing Office a valid New York City Domestic Partnership Agreement within 30 days after arriving in New York City

2. Be jointly responsible for each other's common welfare, intend to maintain a common residence indefinitely, and share financial obligations, as demonstrated, in addition to the NYC Domestic Partnership Agreement, by **two (2) of the following**, which must have preexisted for a minimum of six months prior to occupancy:

- a. A current joint mortgage or lease
- b. Ownership of an actively-used joint bank account, or joint credit account
- c. Joint ownership of a home or automobile
- d. Designation of domestic partner as primary beneficiary in a will or trust document
- e. Assignment of durable property or health care power of attorney to domestic partner
- f. Designation of domestic partner as beneficiary for life insurance or retirement benefits
- g. Registered as domestic partners in another municipality or country with accompanying certificate
- h. Other proof of prior co-habitation for a period of at least six months

CHILDREN AND QUALIFYING DEPENDENTS

For children, the eligible housing applicant must provide a valid birth certificate, final adoption papers, or passport indicating the parentage of the child, to the Housing Office.

A qualifying dependent is a person who has been declared as a dependent under the primary occupant's US tax return for tax year before the application for housing. Documentation concerning IRS Qualifying Dependents should be presented to the NYULMC Housing Office.

FALSIFICATION OF DOCUMENTATION

Falsification of documents and records, or failure to report changes in family or couple status will result in a loss of housing for the student or employee.