ANNOUNCEMENT

I am writing to inform you that two new research notes entitled, "Initial Research Patient Note" and "Follow-up Research Patient Note" (see first attachment) have been created in the Bellevue electronic medical record system, QuadraMed, and located under the "Research" tab (see second attachment).

They currently are available to Physicians, Nurses, Psychologists, and Social Workers for all visit types (outpatient, inpatient, and emergency); however, they may be made available to other members of the research team as appropriate upon request.

Effective immediately, it is required that you complete the Initial Research Patient Note upon enrolling a Bellevue patient in research involving a drug, device or greater-than-minimal-risk procedure, or as clinically indicated. (Note that a Bellevue patient is a patient with a Bellevue medical record number, independent of where he receives his medical care.) The completion of this note will alert (in red under the "Items for Review" tab) other clinicians involved in the patient's care that this is a research patient (see third attachment).

Upon completion of the Initial Research Patient Note, the Follow-up Research Patient Note is to be completed as clinically indicated upon follow-up research visits.

Please let me know if you have questions or are unable to view or locate the notes. This will allow me to follow up with IT to grant you proper access.

I appreciate your cooperation and ask that you inform other investigators within your departments of this new requirement. I also welcome your feedback regarding the content of the notes so that they can be improved to better meet your documentation needs.

Thank you.
### Initial Research Patient Note

- **Current Note**: Research Protocols

#### New Event Time
- **Date**: Tue, 17 Apr 12 13:04
- **Prev Event Status**: (unscheduled)

#### Research Protocols Patients
- 1 Research Patient?

#### Notes
- 1) Protocol Name: 
- 2) Drug or Device(s): 
- 3) Confirmations: 
- 4) Start Date: 
- 5) End Date: 
- 6) Contact Person: 
- 7) Contact Number: 
- 8) Note: 

### Follow-up Research Patient Note

- **Current Note**: Research Protocols

#### New Event Time
- **Date**: Tue, 17 Apr 12 13:06
- **Prev Event Status**: (unscheduled)

#### Research Protocols Patients

#### Notes
- 1) Drug Name: 
- 2) Dose: 
- 3) Route: 
- 4) Admin DateTime: 
- 5) Note: 
- 6) Written By: Rosario Medina, RN
Research Tab

Research Notes under Research Tab

Initial and Follow-up Research Patient Notes will reside in Chart Review under Field #4 Research Patient

Field #4 Research Patient

<table>
<thead>
<tr>
<th>#</th>
<th>Date</th>
<th>Time</th>
<th>Event</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Mon, 16 Apr 12</td>
<td>1653</td>
<td>Initial Research Patient Protocols</td>
<td>complete</td>
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<tr>
<td>2</td>
<td>Tue, 17 Apr 12</td>
<td>0939</td>
<td>Follow-up Research Patient Note</td>
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Items for Review Tab

Research Patient Alert (Inpatient View):

Research Patient Alert (Outpatient view):