

**DEPARTMENT OF VETERANS AFFAIRS
NEW YORK HARBOR HEALTHCARE SYSTEM**

October 12, 2004

CHIEF OF STAFF MEMORANDUM NO.: 04-10

SUBJECT: Transport of Radiology Films, Microscopic Slides, and Other Equipment Out of and Into VA New York Harbor Healthcare System

1. As a health care system, with medical school and other academic affiliations, it is occasionally necessary for patient related hospital property, such as X-rays or pathology slides to be taken out of or into our facilities for consultative or educational purposes. It is also possible that small pieces of equipment for patient care might be loaned to or borrowed from the affiliates under special circumstances.
2. Our police force, especially in these times of increased security, are expected to be vigilant about items being brought into or taken out of the facilities, and may inquire of those carrying such items as to the expected destination and whether permission has been granted for them to do so.
3. Effective Monday, October 18, 2004, medical staff personnel (including interns, residents, and staff physicians) removing hospital property or bringing in loaned materials, having the permission of their service or section chief, will have with them a document verifying that the property has been authorized to be removed from or brought into the medical center.
4. If there are any questions about these activities, please call the appropriate Service Chief or Executive Office (x7100-NY; x3310-BK) immediately.



MICHAEL S. SIMBERKOFF, M.D.
Executive Chief of Staff

Rescission Date: October 12, 2006

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